

Specimen

REPUBLIC OF KENYA



MINISTRY OF HEALTH

**DAILY ACTIVITY DRUG REGISTER FOR ANTI-TUBERCULOSIS,
PROPHYLAXIS, ANTI-LEPROSY MEDICINES AND NUTRITIONAL
COMMODITIES (DADR-ANTI TB)**

Facility Name:.....

MFL CODE:.....

Sub-County:.....

County:.....



September 2020
MOH/REG/DLTLDP/03

COMPLETING THE DAILY ACTIVITY DRUG REGISTER (DADR) FOR ANTI-TUBERCULOSIS, PROPHYLAXIS, ANTI-LEPROSY MEDICINES AND NUTRITIONAL COMMODITIES

This tool applies to Patients on (i) 1st line TB treatment (ii) DRTB, (iii)TPT (iv) Leprosy treatment

The tool is meant to be filled by the health care worker dispensing these medicines in the TB clinic.

1) When to Fill:

- (i) Each time medicines are dispensed to the client / patient;
- (ii) Each time medicines are received from the drug store

2) To be filled on the first page:

Facility name: Name of your health facility

MFL code: Fill your Master facility list code.

Sub County: Name of the Sub-County where the health facility is located.

County: Name of the county where the health facility is located.

3) To be filled in each of the pages of the DADR for respective columns:

- i) Fill in the Month and Year at the top of the DADR page
- ii) **Balance Brought Forward (A):** This is the balance of the medicine brought forward from the previous page. It should be entered in the respective column for each respective medicine. The Balance B/F on the 1st day of the month should be the Physical count of each medicine at the end of the previous reporting period (month).
- iii) **Quantity Received (B):** Enter the quantity of the medicine in units (e.g. tablets, capsules, bottles) received by your dispensing area from the main drug store.
- iv) **Stock in Hand (C):** For each medicine, enter the total quantity of the Balance brought forward and Quantity Received, i.e. $C = A+B$.
- v) **Date:** On a daily basis, record the Date as the medicines are dispensed to patients.
- vi) **Patient Serial No.:** Fill the patient's serial number (obtain from the TB facility register, leprosy register, contact management register).
If not available, use the Inpatient (IP) or Outpatient (OP) numbers.
- vii) **Age:** Indicate the age of the patient/client in years.
- viii) **Patient Category:** Indicate whether DSTB, DRTB, Leprosy patient and TPT

- ix) Weight: Indicate the weight of the patient in Kilograms
- x) Purpose of visit: Indicate whether the patient is starting on treatment or relapse by denoting (N) and for routine refill as (R)
- xi) Regimen: Indicate the treatment regime patient is prescribed for-2RHZE/4RH for 1st Line treatment in adults using code 1, 2RHZ/4RH for children(code 2), TPT regimens (3HR (Code 3), 3HP (code 4), 6H code 5)) for contacts of Bacteriologically confirmed cases stratified by age and Leprosy (code 6)
- xii) How to enter the Quantities of medicines Dispensed: Each patient's medicine information should be recorded on the same line/ row across the DADR page. In the columns with the medicines, indicate the quantity in units (packs, tablets, capsules or sachets) of medicine that was dispensed to the patient. Use the extra blank columns to indicate any medicines not appearing in the columns. The quantity dispensed must be clearly written in the respective column(s). E.g. if dispensing 14 tablets of ethambutol 100mg, indicate the quantity (14) in the respective column.
- xiii) Total Quantity Dispensed (D): At the end of the month or when the page is full, total up the quantity of each medicine dispensed on that page and indicate in the respective medicine's column.
- xiv) Losses (E): Any medicines that have expired, are defective or lost in the dispensing area should be recorded in this column in the Daily Activity Drug Register.
- xv) Ending Balance (F): This is the Balance carried forward, calculated as Stock at Hand (from the top of the page) Less (Total Quantity Dispensed plus Losses), i.e. $F = C - (D + E)$.
- xvi) Supply boxes: Indicate in the appropriate column as:
- 'into the supply box' for quantities of medicines left over by patients lost to follow up or deceased or when a patient pack is broken or adjusted
 - 'from the supply box' quantities dispensed to clients out of the supply boxes or adjusted to the patient pack
- xvii) Add up total quantities by medicine into and from the supply boxes.
- xviii) At the bottom of the page. Three spaces, rows, for comments for the hospital Pharmacists and Sub county pharmacist supervision.

Reporting:

- xix) At the end of the month, add up the Totals across all the DADR pages . These will be used to complete the F-CDRR.

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